

DEPARTMENT OF SOCIAL WORK

Semester I, II, III & IV

(With effect from the academic year 2020-2021)



**Programme Educational Objectives
(PEOs)**

PEOs	Upon Completion of MSW degree programme, the graduates will be able to:
PEO-1	The graduates use scientific and computational technology to solve social issues and pursue research.
PEO-2	Our graduates will continue to learn and advance their careers in industry both in public and private sectors, government and academia.
PEO-3	The graduates will attain professional knowledge and practice to work in different fields of Social settings transferring one's knowledge, skills and expertise to community (Community can incorporate local, municipal, national and international scope) with professional ethics and values

Program Outcomes (POs)

POs	Upon completion of M.S.W. programme, the graduates will be able to:
PO -1	Design and undertake individual research which will contribute to the future Ideological and societal development
PO -2	Enhance in-depth learning by using innovative technological sources
PO -3	Integrate various theories and methodologies relating to social and environmental contexts
PO -4	Articulate critically to address the emerging national and global challenges with an ethical outlook.
PO -5	Perform the professional in a team spirit and exhibit leadership, communication and managerial skills.

Programme Specific Outcomes (PSOs)

PSOs	Upon completion of M.S.W. programme, the graduates will be able to:
PSO1	Develop ability to identify, formulate and analyses complex social problems using social work knowledge through placements in service organizations and in open Community.
PSO2	Acquireskillstopracticevaluesandethicsofsocialworkpracticeswithdiverseand Vulnerable populations.
PSO3	Apply social work methods, research-based activities and research to facilitate Realistic understanding and contribute to the societal development.
PSO4	Develop appropriate resources, use technology and innovative methods to enhance Theoretical knowledge and practical wisdom.
PSO5	Conductappropriateprogrammesforsustainabledevelopmentbygivingorientationaboutenvironmentaltransformationanddevelopingknowledgeaboutsustainable development.
PSO6	Enhance inter personal and intra- personal skills for the efficient and competent personal and professional role performance with various groups of professional and Para-professional teams.

Courses offered

Semester	Course code	Title of the Course	Hours/Week	Credits
I	PW2011	Core I: Introduction to Professional social work	5	4
	PW2012	Core II: Sociology for Social work	6	5
	PW2013	Core III: Community organization and Social Action	5	4
	PW2014	Core IV: Social Work Practice with Individual and Group	4	4
	PW20P1	Practical I: (Observationvisit&Rural	10	5
	SLP201	Community Engagement Course	-	-
II	PW2021	Core V: Social Welfare Administration And Social Legislation	5	4
	PW2022	Core VI: Social Work Research and Social Statistics	6	4
	PW2023	Core VII: Dynamics of Human Behavior	4	4
	PW20P2	Practical II (Concurrent Fieldwork)	10	5
	PW20P3	Block Placement	5	4
	SLP201	Community Engagement Course	-	2
	LST201	Life Skill Training (LST) –I	-	1

III	PW2031 PW2032	Elective I: a. Developmental planning and Administration b. Public Health Management	5	4
	PW2033 PW2034	Elective II: a. Rural Community Development b. Mental health and Psychiatric disorders	5	4
	PW2035 PW2036	Elective III: a. Urban Community Development b. Medical Social Work	5	4
	PW20P4	Practical IV: (Concurrent Field Work and Study)	4+4	4+3
	PW20P5	Research Project	7	5
	STP201	Summer Training Programme	-	1
IV	PW2041	Core VIII: Psychological Counseling-Theory and Practice	5	4
	PW2042 PW2043	Elective IV: a. NGO Management b. Psychiatric Social work	5	4
	PW2044 PW2045	Elective V: a. Development Communication b. Hospital Administration	5	4
	PW20P6	Practical VI (Concurrent Field Work)	10	5
	PW20P7	Block placement	5	4
	LST202	Life Skill Training (LST)- II	-	1
		UBA	-	2
		TOTAL	120	95

SelfLearning–Extra Credit Course

Semester	Course Code	Title of the Course	Hours/Week	Credits
II	PW20S1	Indian Polity	-	2
IV	PW20S2	Criminology and Forensic Science	-	2

Semester I
INTRODUCTION TO PROFESSIONAL
SOCIALWORK
CourseCode:PW2011

Number of Hoursper week	Number of Credit	Total Number of Hours	Marks
4	4	45	100

Objectives:

- To impart knowledge on the values and ethics of social work.
- To sensitize the students on social issues.

Course outcomes (COs)

Co No	Upon completion of this course, students will be able to	PSOaddress ed	CL
Co -1	Explain the meaning and concept of various social work practices.	PSO-2	U
Co -2	Describe the evolution of social work in U.K,U.S.AandIndia.	PSO-2	U
Co -3	Explain the philosophy, principles and Functions of social work as a profession.	PSO-2	U
Co -4	Express the merits and demerits of professional social work in India.	PSO-2	U
Co -5	Categorize the primary and secondary social work methods with its merits and demerits.	PSO-3	An
Co -6	Understand the major theories and models in social work	PSO-3	U
Co -7	Apply the social work method sin various field of social work.	PSO-3	Ap

SYLLABUS

Unit-I

Social

Work: Meaning, Definition, Concept, Historical Development in U.K, USA and India.
 Concepts inSocial work practice: Social Service, social welfare, social security, social defense, social development, social exclusion and Social Reform

Unit-I

Professional Social Work: Nature, scope, objectives, Philosophy, Principles and their applications, Functions, Approaches and models, Methods, Values, Ethics, code of conduct, social work as a Profession, Prospects and limitation of practices of professional social work in India.

Unit –III

Methods of Social work: Primary methods- Case work (Micro Social Work), Group work (Macrosocial Work), Community Organization (Macro Social Work). Secondary methods - Social Welfare Administration, Social Work Research and Social Action; Social Work Professional Organizations-status and problems of National and International organizations

Unit– IV

Theories and models of social work:

Systems theory, Psychodynamic Theory, Social learning theory and Conflict theory; Models of Social work- Problem Solving Model, Cognitive Behavior Model, Crisis Intervention Model, Integrated Social work model, Developmental model, empowerment and justice model and radical model

Unit –V

Fields of Social Work: Meaning, Scope and Role of professional social work in different fields- Community setting, Family setting, Hospital setting, Correctional setting, Educational Setting, Industrial setting, Disaster Management, Human Right, Eco Social Work and Gerontological Social Work.

Reference:

1. Bhattacharya, Integrated Approach to Social Work in India, Jaipur: Raj Publishing House (2001)
2. Bradford, W. Sheaf or, Charles, R.Horejsi, Gloria.-Fourth Edition
TechniquesandGuidelinesforSocialWork,London:AllynandBacon,AViacomCompany(1997)
3. Desai, Murali Ideologies and Social Work (Historical and Contemporary Analysis),
Jaipur: Raw at Publication (2002).
4. Diwakar, V.D. Social Reform Movement in India, Mumbai: Popular Prakash an(1991)
5. Roy, Bailey and Phil, Lee Theory and Practice in Social Work, London (1982)
6. O’Neil, MariaMacMohan:GeneralMethodsofSocialWorkPractice,London:AllynandBacon(1996ThirdEd.)

Semester I

Core II: Sociology for Social work

Course Code: PW2012

Number of hours per week	Number of credit	Total number of hours	Marks
5	5	75	100

Objectives: 1. To provide the students of social work a sociological perspective on Indian society, its structure and dynamics

2. To enhance an analytical understanding among the students about the Indian society to aid in better professional practice.

3. To sensitize the students of the need to acquire suitable skills to deal with societal issues

Course outcomes (COs)

Course outcome	Upon completion of the course, the students will be able to :	PSOs addressed	Cognitive level
CO-1	Recall the concepts of sociology and recognize its relationship with social work	PSO-2	Re
CO-2	Distinguish the various social process	PSO-1	Ev
CO-3	Analyse the impact of culture and Institution in Indian Society	PSO-1	An
CO-4	Distinguish the various social control mechanisms and the basis for social stratification in India	PSO-1	An
CO-5	Explain the philosophy and major contribution of Indian sociological thinkers and assess the impact of social movements in Indian context	PSO-5	U, Ev
CO-6	Evaluate the causes and consequences of major social Problems and the developmental issues on liberalization, globalization and privatization	PSO-5	Ev
CO-7	Assess the role of social worker in social problems and development of appropriate strategies.	PSO-1	Ev

SYLLABUS

Unit- I: Introduction to Sociology: Meaning and characteristics of Society, Community, social group, social association and social institution. Social Structure and social system- functions of social institutions- marriage, family, kinship, caste, religion and education. Relationship of sociology with social work

Unit- II: Culture, Society and social process: Concept, functions and elements of culture-norms, folkways, mores, institutions and laws; Cultural lag and cultural shock. Institutions: Types of institutions (Religious, Economic, Educational, social and political); Changing trend sin these in stitutions and their impact on Indian society; social processes (Co-operation, competition, conflict, accommodation, assimilation and acculturation)

Unit III: Social control and social stratification: Social control: Concept, types and functions. Major agents of social control: kinship, religion, law, education, traditions and customs. Social stratification: Meaning and functions, basis of social stratification in India- caste, modern trends of caste system in India, Sanskritization.

Unit- IV: Social change and Social movements: Major philosophy and major contributions of sociological thinkers-Mahatma Gandhi, Swami Vivekananda, Dr. Ambedkar, E.V. R. Periyar, Social change-meaning, theories, factors, social movements- meaning, causes, types. Major Social movements in India- Narmadha Bacho Angolan, Dalit movement, Women movement, Dalit movement, Naxalbari movement, Religious movements

Unit-V: Social Problems and developmental issues: Children problems- Child Labor, Child Abuse. Adolescent's problems- Alcohol and substance abuse, corruption, crime and delinquency, Cybercrimes. Women Problems –Divorce, Prostitution, and Problems of Destitutes. Problems of physically and mentally challenged, refugees and transgenders – developmental issues- issues arising out of liberalization, globalization and privatization

Books for Reference

1. Abhijit Dasgupta, 2012, On the margins: Tribes, castes and other social categories (Fourth), Sage Publications, New Delhi.
2. Sachdev D.R. and Vidhya Bhushan, 2006, Introduction to sociology, Kitab Mahal, Allahabad.
3. G.R. Madhan, 1973, Indian Social Problems, Allied Pacific Pvt. Ltd,
4. Sahu D.R., 2012, Sociology of Social movement Sage Publications, New Delhi.
5. M.N. Srinivas, 1963, Social Change in Modern India University of Calcutta
6. Thara Bhai L, 2012, Indian sociology issues and challenges, Sage Publications, New Delhi
7. Surinder S. Jodhka, 2012, Changing caste, ideology, identity and mobility, Sage Publications, New Delhi
8. Diwakar V. D, 1991, Social Reform Movement in India, Mumbai : Popular Prakashan

Semester I
Core III : Community Organization and Social Action
Course Code: PW2013

Hours Per Week	Number of Credit	Number of Hours	Marks
3	3	45	100

Objectives:

- To help the students to get knowledge about the community.
- To capture the policy and participation of the community development.
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Course Outcomes (COs)

Co No	Upon completion of this course, students will be able to	PSO addressed	CL
Co-1	Understand the roles and skills of community organization.	PSO-2	U
Co-2	Differentiate the integrative and disintegrative process in the community.	PSO-2	An
Co-3	Distinguish the community organization and community development.	PSO-2	An
Co-4	Understand, respond and practice the methods of community organization.	PSO-2	U
Co-5	Apply and analyse the intervention techniques in crisis situation.	PSO-1	Ap
Co-6	Understand the social action as a social work method.	PSO-3	U
Co-7	Develop the personality requirement as a social activist	PSO-3	C

Unit I

Community organization: Concept, meaning, Objectives, characteristic, principles, scope, history, values. Community organization as a method of social work. Roles and skills of community organizer

Unity II

Community Dynamics: Integrative and disintegrative process in the community. Community welfare councils and community chests. Community Organization And Community development—similarities and differences

Unit III

Methods of community organization: Fact-finding, planning, mobilization, Rapport building, group decision making, conference and committee practice, co-operative action, negotiation, consultation, conflict resolution, Resource mobilization, Administration, Recording, Evaluation.

Unit IV

Social Work Intervention in Emergencies: Fire, Flood, Drought, Earthquake, Tsunami, War, Famine, and other Community issues. Modern techniques needed for Social Workers: SWOT analysis, PRA tools, Time management. Project management, social audit.

Unit V

Social Action Concept, definition, objectives, history, elements and strategies— social action as a social work method – social worker as a social activist, roles and personality requirements.

Reference:

1. Cox Fred, Community organization, Michigan: F.E. Peakcock Publishers(1987).
2. Friedlander, W.A. Concepts and Methods in Social Work, Eagle wood Cliffs, New Delhi:Bentice Hall International Inc(1978).
3. Gangrade, K.D Community Organization in India, Mumbai : popular Prakashan (1971).
4. Murray. G. Ross, Community organization theory and practice(2000)
5. Sanjay Bhattacharya, Social Work- An Integrated Approach, Deep and Deep Publications private Ltd, Delhi. (2011)

Semester I
Core-IV Social Work Practice with Individuals and Groups
Course Code: PW2014

Number of Hours per Week	Number of Credit	Total Number of Hours	Marks
3	3	45	100

Objectives:

- To understand Social Case Work as a primary method and to learn its applicability in different settings.
- To help the students to develop various skills and knowledge in dealing with the
- individuals. To make the students to understand various psycho-social problems of an individual and how to tackle the situation

Course Outcomes (COs)

Co No	Upon completion of this course, students will be able to	PSO addressed	CL
Co-1	Understand the social case work as a primary method.	PSO-2	U
Co-2	Explain the values and principles of case work practice.	PSO-2	U
Co-3	Identify the various psycho-social problems of an individual.	PSO-2	U
Co-4	Practice social case work process and techniques in various individuals and families.	PSO-2	Ap
Co-5	Construct the ability to prepare and present adequate and detailed reports on social case work.	PSO-2	C
Co-6	Understand the importance and evolution social group work.	PSO-2	U
Co-7	Identify the Group formation and its stages.	PSO-1	U
Co-8	Apply social group work process and techniques in various groups in the community.	PSO-4	Ap

Unit I

Introduction to Social Case Work: Nature, Concept, Definition, Objectives, Case work skills, Goals, Values and Principles of Case Work Practices. Historical development of Social Case Work

Unit II

Helping Process: Intake, Case Study Tools for case study, Diagnosis -types of diagnosis, factors involved in diagnosis, Treatment –Techniques and Methods, Process, Establishing Treatment Goals, Treatment Plan, Application of Treatment Methods, Termination-Methods and techniques. Case work recording and its importance

Unit III

Introduction to Social Group Work:

Definition, Functions, Importance, Principles, Concept, Objectives of group work, Skills, Philosophy, Scope, Historical development of Social Group Work Method. Problems and Limitation of Social Group Work Practice in India; Models of Group Work

Unit IV

Types of Groups: primary and secondary groups , formal and informal groups, Open and Closed Groups, Reference Group, Group Cohesiveness, Treatment Groups: Educational, Growth, Remedial, Group psychotherapy, Group counselling, Task Groups: council, committee & Team Developmental Groups: Self-help Groups, Support Groups

Unit V

Group work Process: Group Formation and its stages, Group Bond, Sub Groups, clique, Gang, Dyad, Triad, Group norms, Group Climate, Group Dynamism. Leadership in groups, Programme Planning, Implementation and Evaluation; Recording in Group and Types

Reference

1. Aptekar, Herbert The Dynamics of Casework and Counselling, New York : Houghton MifflinCo. (1955)
2. Hamilton, Gordon The New York School of Social Work: Theory and Practice of Social Case Work, New York and London : Columbia University Press(1970)
3. Perlman, Helen H Social Case Work - A Problem-solving process, University of Chicag Press, Chicago. (1957) Battacharya Sanjay, Social Work an Integrated Approach, New Delhi: Deep & Deep Publicators Pvt. Ltd
4. Douglas Tom, A Theory of Group Work Practice, Macmilan Press(2005)
5. Trecker, Harleigh, B. Social Group Work: Principles and Practice, Association
6. Association Press, New York (1967)

SEMESTER I
Observation Visit and Rural Camp

Prerequisites: Basic Understanding of Non-Governmental Organizations

Learning Objectives

1. To Understand different fields/settings of Social Work practice
2. To Understand basic skills required to practice Social Work
3. To demonstrate Competencies to face challenging tasks in the field from a social work perspective
4. To identify the challenges of Individuals, groups and communities from a Macro and Meso perspective

Course Outcomes

On the successful completion of the course, student will be able:	
CO1: To integrate the classroom learning with field practice - the knowledge related to different field settings- establishment of NGO'S and its work with the beneficiaries	K1
CO2 : To understand the application of different skills related to case work,Group work and other methods of Social Work	K1
CO3: To realize one's development of self and conduct oneself professionally in the field	K2
CO4: To apply and practice skills acquired in the process of learning in handling various types of clients	K3
CO5: To assess the concept of field learning and learn about working in different settings	K5
CO6: To apply social work competencies to resolve social problems	K3

Units	Contents	No. of Hours
I	Organizational Profile: History of the Agency, Vision, mission, Organization Chart, funding resources, different types of beneficiaries, its work in the field, networking agencies	21
II	Various Methods of Social Work – Skills required in the practice of Case work, Group Work, community organization and Social Research, Assessment of the community profile	21
III	Specific Areas of work of the Agency – Its expertise in the area of work, staff resources, and locations of work, networking and challenges faced	21
IV	Services provided by the agency to the beneficiaries- Follow up and termination of services, adherence to professional ethics, Documentation and Report presentation	21
V	Social Legislation: Legislations applicable to the Organization, Legislations for women and children	21

Semester II
Core-V Social Welfare Administration and Social Legislation
Course Code: PW2021

Number of Hours per week	Number of Credit	Total Number of Hours	Marks
4	4	45	100

Objectives:

- To get more knowledge about women development, problems faced and rights of women
- To understand the method of social welfare administration

Course Outcomes (COs)

Co No		PSO addressed	CL
Co-1	Understand the principle and functions of social welfare administration in national and international level	PSO-2	U
Co-2	Interpret the methods and techniques of social welfare administration.	PSO-2	Ap
Co-3	Practice the methods and techniques of social welfare administration in the organization.	PSO-3	U
Co-4	Understand the registration act regarding NGO and companies' formation.	PSO-2	U
Co-5	Recall the social structure and beliefs influencing the status of women.	PSO-2	R
Co-6	Interpret the various acts related to women and children development.	PSO-2	Ap

Unit-I Social

Welfare Administration-

concept, scope, principles, nature and task. Social Welfare boards and its functions. Social welfare organization - national and international levels.

Unit-II

Methods and techniques of Social Welfare Administration.

POSDCORB: planning– organizing staffing, directing, coordinating, reporting and budgeting. Office administration- finance, fundraising, accounting, auditing, purchases and stock keeping, record maintenance, public relation, monitoring and evaluation, research and annual report.

Unit-III

Registration- Societies Registration Act 1860, procedure under Tamil Nadu Societies registration Act 1975- Foreign contribution (Regulation) Amendment Act 1985, Indian Trust 1882, Companies Act 1956- The duties and responsibilities of office bearers and executives, the role of general body and governing body.

Unit IV Social legislation I

(Major provisions of the following legislations)

Introduction to personal laws, legislation pertaining to marriage, Divorce, adaption, property
Legislation pertaining to children- POSCO, Child labour, JJ Act, child marriage, Legislation pertaining to women- Dowry, Divorce, Domestic violence, Sexual Harassment, Indecent representation in any form.

Unit V

(Major provisions of the following legislations)

Legislation pertaining to REI, SC, ST, PCR, RTI, Bonded labor, Protection of Human rights Act, Elderly.

References

1. Bose, A.B- social welfare planning in India New Delhi, ECAFE(mimeo) (1970)
2. Dr. Subramaniam. S., - 50 years of India's Independence, Manas publications, New Delhi-110002(1997)
3. Choudry, Paul Hand book on social welfare in India, Sterling pub, New Delhi, (1979)
4. Choudry, Paul Social Welfare Administration, Atma Ram & Sons, Delhi, (1979).
5. Bhattacharya Sanjay, Social Work – An Integrated Approach, Deep and Deep Publications Private Ltd. Delhi(2011)

Semester II
Core-VI Social Work Research and Social Statistics
Course Code: PW2022

Number of hours per week	Number of credit	Total number of hours	Marks
5	5	75	100

Objectives

- To comprehend the importance of research as a social work method
- To be familiar with various research designs, methods, statistical tools and techniques relevant to social work research.
- To facilitate the students the skills for collecting and analysing the data on recent social issues and motivate them towards social work research process.
- To understand the nature of social work research and help the students to prepare scientific report on the research work carried out.

Course Outcomes (Cos)

CO No.	Upon completion of this course, students will be able to	POs addressed	CL
CO-1	Recall the concepts of social work research and recognize the research process of social work	PSO-2	R
CO-2	Formulate and choose suitable sampling methods for study	PSO-4	C
CO-3	Distinguish between various research designs based on the research	PSO-3	An
CO-4	Develop the methods and tools for collecting data	PSO-3	C
CO-5	Recognize the importance of statistics in social work research with reference to statistical tools.	PSO-3	An
CO-6	Organize the data using various scaling techniques.	PSO-4	Ap
CO-7	Apply the skills of presentation and interpretation of data for writing the research report	PSO-2	Ap
CO-8	Recall an recognize the ethics of social work research with diverse population	PSO-2	R

Unit I Social work research; Meaning, definition, purpose of research, Types of research : Qualitative and quantitative research- Social research and social work research Scientific Method; Nature, Characteristics, purpose and steps in research process; variable and its types, Hypothesis: Formulation, Attributes of hypotheses and types and significance; criteria for good research.

Unit II Research design and Sampling: Research design: Exploratory, Descriptive, Diagnostic and Experimental. Formulation of research problem; Sampling: Definition, principles, Types and procedures; population and Universe, Census and sampling; measurement: Meaning, levels of measurement: Nominal, ordinal, interval and ratio; validity and reliability ; scaling techniques

Unit III Sources and methods of data collection: Sources: Primary and Secondary, Research tools Observation, case study and Survey methods, Interview, interview schedule, questionnaire: construction of questionnaire, types of question, question format and sequence of questions.

Unit IV: Preparation of Research report: Processing the data; tabulation; Diagrammatic representation of data: interpretation of data; Report writing and referencing; Agencies involved in social research Ethical Considerations of social work research;

Unit V Social statistics: Statistics: Meaning, aim, purpose, scope and functions. measures of central tendency: Arithmetic mean, median and mode. Dispersion: range, quartile deviation, standard deviation and co-efficient of variation. Tests of significance: T test and chi-square test., correlation: meaning, types and uses, Karl Pearson's coefficient of correlation and Rank correlation. Computer Applications: Use and application of computer in Social Work Research with special to Statistical Package for Social Science (SPSS), R.

Books for Reference

1. Goode, W J and Hatt, P K. (1952). Methods in Social Research. Mc.Graw Hill, New York.
2. Gupta S.C. (2012). Fundamentals of Statistics, 7e. Himalaya Publication Co., New Delhi.
- 3 Kothari C.R (1997). Research Methodology - Methods and Techniques. Vishwa Prakashan, New Delhi, 1997
4. Ramachandran P. (1993). Survey Research for Social Work, Institute for Community Organization Research, Bombay.
5. Ranjit Kumar. (2014). Research Methodology. Sage Publications, New Delhi.
6. Wilkinson T.S and Bhandarkar P.L. (2005). Methodology and Techniques for Social Research, 16e (Reprint). Himalaya Publication Co., New Delhi.
7. C.R.Kothari, Research Methodology, Wiley Eastern United, New Delhi, 1985.

Semester II
Core-VII Dynamics of Human Behavior Course
Code: PW2023

Hours Per Week	Number of Credit	Number of Hours	Marks
3	3	45	100

Objectives

- To impart knowledge on the stages of development.
- To develop an understanding of the various factors which influence personality development and behavior
- To apply the information on growth, development and health in social work practice in general and individuals, groups and communities in particular.
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Co No	Upon completion of this course, students will be able to	PSO addressed	CL
Co-1	Understand the scope and nature of psychology.	PSO-6	U
Co-2	Discriminate the schools of psychology.	PSO-6	U
Co-3	Interpret the current perspective in psychology.	PSO-6	Ap
Co-4	Develop the ability to understand the various factors which influence human growth and development.	PSO-6	An
Co-5	Understand the theories of personality.	PSO-6	U
Co-6	Analyze the important concepts of personality in various foreign psychologists.	PSO-6	An
Co-7	Assess the hereditary and environment in their own personality development.	PSO-6	E
Co-8	Understand the cognitive aspect of human psychology.	PSO-6	U
Co-9	Estimate the impact of psychological, social, economic and political factors influencing the human behavior.	PSO-6	An
Co-10	Identify the individual adjustment and maladjustment pattern	PSO-6	U

Unit - I

Psychology: Definition, Nature, branches and scope. Schools of Psychology. Current Perspective in Psychology.

Unit - II

Human Growth & development- pre-natal development and Socio-cultural factors influencing development and hazards during infancy, toddler hood, pre – school, Childhood, puberty, adolescence, adulthood, middle age and old age.

Unit –III

Personality: Definition and Structure – Theories of personality: Trait and Type theories- Important concepts of the contributions of Freud, Jung, Adler, Maslow and Erickson. Factors influencing personality Development- Heredity & Environment

Unit –IV

Cognitive aspects of Psychology: Sensation, Perception, Motivation, and learning Memory and attitude. Factors influencing behavior: Psychological, Social, Economic, Political factors. Intelligence and creativity, measurement of intelligence (IQ and Intelligence test.)

Unit –V

Individual adjustment and Maladjustment: Concept, cause and effects; Frustration and conflict; Types of conflicts, Defense mechanisms.

Reference Book:

1. Clifford, Morgen and King, Richard(1975) Introduction to Psychology,7thEdition, New York :McGraw Hill Inc.
2. Colman, James C. & Broen William E. (1972), Abnormal Psychology and Modern life, 4thEdition, Scott, Foresman and Company.
3. Gardner, Murphy (1964) An Introduction to Psychology,1st Edition, Calcutta : Oxford and IBH Publishing.
4. Hurlock, (1980) Elizabeth Personality Development,5th Edition, New Delhi: Tata McGraw Hill Publishing Co. Ltd.
5. Mangal, S. K.(2007) General Psychology,2nd Edition, New Delhi: Sterling Publisher Pvt. Ltd.

SEMESTER II
Practical II- Concurrent Field Work

Prerequisites: Basic Understanding of Non-Governmental Organizations

Learning Objectives

1. To Understand different fields/settings of Social Work practice
2. To Understand basic skills required to practice Social Work
3. To demonstrate Competencies to face challenging tasks in the field from a social work perspective
4. To identify the challenges of Individuals, groups and communities from a Macro and Meso perspective

Course Outcomes

On the successful completion of the course, student will be able:	
CO1: To integrate the classroom learning with field practice - the knowledge related to different field settings- establishment of NGO'S and its work with the beneficiaries	K1
CO2 : To understand the application of different skills related to case work, Group work and other methods of Social Work	K1
CO3: To realize one's development of self and conduct oneself professionally in the field	K2
CO4: To apply and practice skills acquired in the process of learning in handling various types of clients	K3
CO5: To assess the concept of field learning and learn about working in different settings	K5
CO6: To apply social work competencies to resolve Social problems	K3

Units	Contents	No. of Hours
I	Organizational Profile: History of the Agency, Vision, mission, Organization Chart, funding resources, different types of beneficiaries, its work in the field, networking agencies	21
II	Various Methods of Social Work – Skills required in the practice of Case work, Group Work, community organization and Social Research, Assessment of the community profile	21
III	Specific Areas of work of the Agency – Its expertise in the area of work, staff resources, and locations of work, networking and challenges faced	21
IV	Services provided by the agency to the beneficiaries- Follow up and termination of services, adherence to professional ethics, Documentation and Report presentation	21
V	Social Legislation: Legislations applicable to the Organization, Legislations for women and children	21

Semester II

Block Field Work Training

Learning Objectives

1. To develop enhanced practice skills and integrate learning.
2. To practice and greater understanding of reality situations through involvement in day to day work.
3. To enhance awareness of self in the role of professional social worker in the respective field.
4. To utilize the professional knowledge and skills in the respective field.

Course Outcomes

On the successful completion of the course, student will be able:

CO1: To explain the competencies required for practicing social work methods

CO2: To evaluate challenges faced by clients and formulate social work intervention strategies based on specialization settings

CO3: To demonstrate professional skills during on-the-job training

CO4: To develop professional competence by adhering to professional standards

CO5: To take initiative in the Block Field for the development of the Institution / Organization.

CO6: To prepare a module and report for the Block Field Work.

SYLLABUS

PHASE – I: Identification of Organization

- The objectives of Block placements are explained.
- The agency for the placement has to be finalized appropriately before the end of the IV semester.
- In consensus with the specialization course teachers the student will identify the right organization for one month block placement

PHASE – II: Approval for the Organization

- Approaching the organization and getting Confirmation for block Placement with a formal Confirmation letter from the Organization.
- Submission of Letter of induction to the respective guide.

PHASE – III : Induction and Training

Induction of trainees in the organization with a formal orientation by the organization.

The trainee will work in the organization for 30 working days.

The day today supervision will be done at the agency/organization.

Submission of weekly reports (Learning & Observations) along with daily time sheets

PHASE – IV : Termination

Monitoring the performance of the student will be done at the organization

Submission of letter of completion from the organization duly signed by the authorities will be submitted

PHASE – V : Evaluation and Report Preparation

After the Completion of training, the process of evaluation is executed based on the performance of the students through the submitted weekly Reports.

After the completion of the block placement the student has to submit a consolidated report of the activities undertaken and the experiences gained during the training period.

Semester III

Development planning and Administration

Unit-1

Development Administration: Conceptual Analysis, Scope and Significance of Development Administration, Growth of Development Administration.

Unit-2

Development Strategy and Planning: Mixed Economy Model: Goals of Development, National Planning, State Planning, District Planning.

Unit-3

Decentralization and Development: Concept of Decentralization, Decentralized Planning, Role of Voluntary Agencies, Cooperatives and Specialized Development Agencies.

Unit-4

Citizens Participation in Development, People's Empowerment, Women Empowerment, Welfare Administration of Schedule d Caste, Scheduled Tribes

Unit-5

Bureaucracy and Development: Changing Role of the District Collector, Role of Block Development Officer, Other Development Officials at District and Block Level.

Semester III

Major Elective - Public Health Management Course

Code: PW2032

Hours / week	Credits	Total Hours	Marks
5	4	60	100

Objectives:

- To get more knowledge about Health.
- To know various administrative structures in health care.

Course Outcome

Co No.	Upon completion of this course, students will be able to	PSO addressed	CL
Co-1	Understand the concepts of health and importance of Public Health.	PSO-6	U
Co-2	Explain the symptoms, treatment, and prevention of communicable and non- communicable diseases.	PSO-6	U
Co-3	Apply the skills of population policy in promotion of family planning.	PSO-7	Ap
Co-4	Analyze the communication media in health education.	PSO-6	An
Co-5	Understand the recent national health programme and schemes in India.	PSO-6	U
Co-6	Discuss the various systems promoting Health care in India	PSO-6	An

Unit :I

Concept of Health: Dimensions of Health: Physical, mental, social, emotional and spiritual. Indicators of health: Mortality, morbidity, disability, nutritional status, environmental status, socio economic status and healthcare delivery. Public Health: Definition, meaning, functions and importance of Public Health.

Unit: II

Diseases: Concept, definition, causative factors and its types. Symptoms, mode of transmission, treatment and prevention of major communicable diseases: (Air borne, water borne, Vector Borne) - TB, Sexually Transmitted Infections (STI), hepatitis, poliomyelitis, diphtheria, diarrhea, malaria, cholera, typhoid, leprosy and HIV/AIDS- Psycho social intervention in communicable diseases. Epidemic and Pandemic diseases in global level

Unit: III

Non - communicable diseases: Causes, symptoms, treatment and prevention of major non-communicable diseases: cancer, diabetes, asthma, hypertension, cardiac disorders, Occupational Health problems - Psycho social intervention in non - communicable diseases - Role of medical social worker.

Unit: IV

Family Planning and Health Education: Definition and Scope. Birth control Methods- National Population Policy 2000 - Social Work intervention in promotion of Family Planning. Health education: definition, objectives, approaches, principles. Information, Communication and Education (IEC); Health advocacy and Health campaigning.

Unit: V

Health Care Planning and Management: Health care Planning- Meaning, Definition, Objectives, goals. Health Care System in India: PHC, CHC, Talukhospital, District hospital, Medical College, specialized hospitals (Public, Private, Indigenous and Voluntary). National Health Policy 2017- Achievements and Shortcomings. National Health Programmes and schemes- NHM : NRHM and NUHM

Reference Books:

1. Anderson Clifford R., (1977) Your guide to health, (1st Edition) Oriental Watchman, Pune, Publishing House.
2. Davidson Stanley, Passmore R., Brock J.F, Truswell A.S., Edinburgh, (1979) Human Nutrition & Dietetics, (7th Edition) , London, Churchill Living stone.
3. Suraj Gupte, (1991) Speaking of Child Care, (8th Edition) New Delhi, Sterling Publishers Pvt. Ltd.
4. Park, K., (2013) Preventive and Social Medicine, (21st Edition), Jabalpur, India Banarsida' s Bhanot Publishers.
5. Rabindra Nath Pati, A.P.H. (2008) Family Planning, (1st Edition), New Delhi. Publishing Corporation.

SPECIALIZATION PAPERS- COMMUNITY DEVELOPMENT
RURAL COMMUNITY DEVELOPMENT

Sub Code: PW1432

Number of Hours per Week	Number of Credit	Total Number of Hours	Marks
6	5	90	100

Objectives:

- To help the students to have a better understanding about the characteristics, issues and development in rural community.
- To guide the students to address the issues in rural community

Unit I

(18 Hours)

Rural Community Development: History of rural community development in India

Community Development- definition, concepts, objectives, scope. Approaches: Sectoral, Integrated and Participatory. Community Development administration- organization and Block and panchayat Raj levels

Unit II(18 Hours)

Agencies: DRDA, TNWDC, CAPART, NABARD NGOS, Rural Development Bank and voluntary agencies. People participation in sustainable development, PRA and RRA

Unit III

Community development Program: Area development- Agriculture, Hill, drought prone development programme, Tribal area programme, Employment development programme. Social welfare programme: Women, children, Old age, physically and mentally challenged. **(18 Hours)**

Unit IV

Problem of Agrarian community: Unemployment, Indebtedness, Migration and Farmers Suicide. Impact of Globalization: Mechanisation, loss of livelihood, Feminization of labour, shift in crop cultivation, Remedial Measures.

Unit V

Intervention in rural community Development: Need Assessment, Resource mapping, Resource mobilization, Rural Leadership, Social harmony, Monitoring and Evaluation. Collobration and Networking. Skills and Challenges faced by the Social worker. **(18 Hours)**

Reference:

1. A. R. Desai (1961) Rural Sociology in India, Bombay : Popular Prakashan
2. Ashok Narang (2006) Indian Rural Problems, New Delhi : MurariLal& Sons
3. Aruna Sharma 1995, planning for Rural Development Administration
4. Bhadouria and Dua 1986: Rural Development Strategies and Perspective
5. Dilip Shah (2005) Rural Sociology, India : ABD Publisher
6. Loornis and Beegle (1957) Rural Sociology (The Strategies of change), Englewook Cliffs, New Jursey : Prentice Hall, Inc
7. MukerjiB.Community Development in India
8. RajendraK.Sharma(2004) Rural Sociology, New Delhi : Atlantic Publishers and Distributors,
9. Ramnath Sharma (1979) Indian Rural Sociology, New Delhi: MunshiramManoharlal Publishers Pvt. Ltd.

Semester III

Major Elective - Mental Health and Psychiatric Disorders

Course Code: PW2034

Hours / Week	Credits	Total Hours	Marks
5	4	60	100

Objectives:

1. To impart knowledge of Psychiatric Illness
2. To train the students to practice Psychiatric Social Work Effectively

Course Outcome

Co No.	Upon completion of this course, students will be able to	PSO addressed	CL
Co-1	Understand and use inner wisdom to work in the field of mental health.	PSO-6	U
Co-2	Identify the concepts related to mental health and mental illness and theoretical underpinnings related to it.	PSO-6	U
Co-3	Explain the general classification of mental disorder.	PSO-6	U
Co-4	Develop the psycho- social interventions in preventive, promotive and curative services that work towards enhancing the dignity of persons living with mental illness.	PSO-6	C
Co-5	Cite the examples of other mental disorder.	PSO-6	U
Co-6	Identify the psychiatric disorder in children, adolescence and women.	PSO-6	U
Co-7	Understand the psychiatric interviewing and National mental health programme	PSO-6	U

Unit:I

Mental Health: Definition and meaning of Mental Health, Mental Disorder-Psychiatry: Concepts, Criteria and characteristics of Mental Health and Neuro transmitters of mental functioning-History of Psychiatry in India. International Classification of Mental Disorder- ICD10 and DSM5.Changing trends in Mental Health

Unit:II

General Classification of mental disorders – Functional and Non-functional: Functional (Non-organic) Mental disorders: Psychotic disorders and Neurotic disorders; Psychotic disorders: Schizophrenia, Mood disorders, Delusional disorders; Neurotic disorders: Anxiety disorder, Phobic disorder, obsessive compulsive disorder (OCD), Hysteria, Hypochondriasis. Non-functional (Organic) Mental disorders: Delirium, Dementia, Amnestic Syndrome.

Unit:

III General Classification of Mental Disorders –

Personality disorders, psychosexual disorders,

Psychoactive Substance Abuse:

Personality Disorders– types. Psycho sexual disorders – Dhatt Syndrome, Erectile dysfunction, Premature ejaculation, Paraphilias, Male or female arousal disorders. Psychoactive Substance Abuse.

Unit:IV General Classification of Mental Disorders–

Psychosomatic disorders, Stress related disorders, Child Psychiatric disorders and Others:

Psychosomatic disorders – Peptic ulcer, bronchial asthma, ulcerative colitis, psoriasis, allergic dermatitis, hypertension, irritable bowel syndrome. Stress related disorders – Acute Stress Reaction, Post Traumatic Stress Disorder (PTSD), adjustment disorder. Child

Psychiatric Disorders – Autism, Developmental disorders, Mental Retardation, Attention Deficit Disorders (ADD), Attention Deficit/Hyperactivity Disorder (ADHD). Emotional disorders, Habit disorders, Digital disorders. Trans Cultural Psychiatry

Unit: V Psychiatric interviewing and National mental health programme :

Case History Taking and Mental Status Examination. Uses of Rating scaling in assessment and intervention.

Mental Healthcare Act, 2017. National Mental Health Policy, District mental health programme.

References Books:

1. Francis J. Turner (1996) Social Work Treatment-Interlocking Theoretical approaches, (4th Edition) ,New York. The FREE press, A division of Simon & Schuster Inc.
2. Seker.K, Parthasarathy.R, Muralidhar.D, Chandrasekar Rao.M, (2007) Handbook of psychiatric social work, (2nd Edition) , Bangalore, National Institute of Mental Health and Neuro Science.
3. Dr.Ramakrishnan.K, Dr.Arun Kumar.N, (2010) Psychiatry Made Easy, (1st Edition), Trichy, ATHMA Institute of Mental Health and Social Science.
4. Jennifer, John Wiley & Sons, (1981) An outline of modern psychiatry, (5th Edition) Hoboken.
5. Venkatesan.S, (2004) Children with developmental disabilities, (1st Edition) Amerind pub,sage publication.

Semester III
URBAN COMMUNITY DEVELOPMENT
Sub Code: PW1433

Number of Hours per Week	Number of Credit	Total Number of Hours	Marks
6	5	90	100

Objectives:

- To help the students to have a better understanding about the characteristics, issues and development in urban community.
- To guide the students to address the issues in urban community

Unit I

Urban Community Development: Concepts, Town, City Metropolis, Sub Urban and Urbanization. Characteristics' of Urban Community. Urban growth in India-trends, causes and consequences. Urban community development-Definition, Scope, Approaches, principle.

(18 Hours)

Unit II

Urban Social problems: Slums, white collar crime, pollution, Traffic, Unemployment. Definition, characteristics, causes and Consequences of urban problems and remedial measures. Tamil Nadu slum clearance board –its structure, programme and Act.

(18 Hours)

Unit III

Urban community development Programmes in Tamil Nadu: People's Participation in urban community development- importance and scope, factors hindering people's participation- State and Central Govt. Agencies involved in Urban Community Development (CMDA, Town & Country Planning Authority & TWAD)

(18 Hours)

Unit IV

Social Work Intervention in UCD- Awareness building, goal setting, organizing, identifying and developing leadership, resource mobilization, resolving group conflicts, programme planning and service delving, enlisting, development human resources, monitoring and evaluation. Application of Group Work, Community Organization and Social Action in UCD.

(18 Hours)

Unit V

NGOs and their contribution to urban community development. Training, Organizing and mobilizing peoples' groups- need for networking among NGOs.

(18 Hours)

Reference:

1. A.R. Desai and S. Devidas Pillai (Editors) (second edition) (1990) Slums and Urbanisation, Bombay : Popular Prakashan
2. Alfred de Souza (Ed.) (1983) The Indian City: Poverty, Ecology and Urban Development, New Delhi : Manohar Publications
3. C.G. Pickvance, (Ed.) (1976) Urban Sociology: Critical Essays, UK : Methuen
4. Chris Hasluck (1987) Urban unemployment : Local Labour Markets and Employment Initiatives, New York : Longman
5. Edgar W. Butler (1976) Urban Sociology- A Systematic Approach, New York : Harper & Row Publishers

Semester III

Major Elective - Medical Social

WorkCourseCode:PW2036

Hours/week	Credits	Total Hours	Marks
5	4	60	100

Objectives:

- To impart knowledge on the importance of Medical social work.
- To train the students to practice medical social work effectively

Course Outcome

Co No.	Upon completion of this course, students will be able to	PSO addressed	CL
Co-1	Explain the concepts related to health and illness.	PSO-6	U
Co-2	Understand the interplay of health illness and patients that leads to in equalities.	PSO-6	U
Co-3	Understand the knowledge of various illnesses and identify its psycho social impacts.	PSO-6	U
Co-4	Apply the skills of medical social work interventions and ability to work in hospital teams.	PSO-6	Ap
Co-5	Analyze the concepts and different types of disabilities.	PSO-6	An
Co-6	Apply the Medical social work techniques in disabilities.	PSO-6	Ap
Co-7	Understand the different types of social legislation acts.	PSO-10	U
Co-8	Apply the knowledge of social legislations related to public health in social work practice.	PSO-10	Ap

Unit: I

Medical social work: Definition, History in India, scope, skills and social work intervention of practicing medical social work, Limitations of practicing medical social work. Meaning and importance of preventive medicine- Concept and types of prevention; Social work intervention in the prevention of diseases and promotion of health

Unit: II

Patients, Health, illness and Health care: The concept of patient as a human being – Problems of hospitalization of the patient: familial, economic, emotional and social. Methods of fund raising and resource mobilization; Rights and Duties of patient

Unit: III

Models and Approaches: Models of Healthcare- Multidisciplinary approach and team work in treatment. Role and functions of the medical social worker as a member of the treatment team, and general hospital and its departments – Eye Bank, Blood Bank, Specialized Clinic (Neurology, Reproductive healthcare, Cardio vascular Problem, Cancer, Diabetes, occupational health problems), Organ and tissues donation. Medico legal issues

Unit: IV

Disabilities: Meaning, definition, types, magnitude, consequences, causes, symptoms, treatment and prevention of disabilities (Speech, hearing, Visual, Physical & mentally challenged)–

Intervention among psycho social problems of differently abled - Differences among Impairment, Disability and Handicap.

Unit: V

Social Legislation related to Public Health: Rights of Persons with Disabilities Act (RPWD)2016, Rehabilitation Council of India Act 1992, Medical Termination of Pregnancy Act (MTP)1971, Food Adulteration Act 1954, The Drugs and Cosmetics Act 1940, The Births, Deaths and Marriages Registration Act 1886, The Epidemic Diseases Act 1897, The Prohibition of Smoking in Public Places Rules 2008.

reference Books:

1. Dora, Goldstien, (1954) Expanding Horizons in Medical Social Work, (1st Edition), Chicago, The university Chicago Press.
2. Park, J.E & Park, K., (1997) Preventive and Social Medicine, (4th Edition), Jabalpur Banaridas Bhanot.
3. Banerjee, Gouri Rani, (1998) The Tuberculosis Patient, (1st Edition), Mumbai Tata Institute of Social Sciences.
4. Javeri D.R., (1996) Social Work in Hospital Setup, (4th Edition) Mumbai, KEM Hospital.
5. Pathak, S.H., (1961) Medical social Work in India, (1st Edition) Delhi, School of Social Work.
6. Sundar, I., (2009) Social Work Practices in health and Medical Profession, (1st Edition) New Delhi, Sarup Book Publishers Pvt. Ltd.

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	M	M	S	S	L
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	L
CO5	S	S	M	S	S
CO6	S	S	S	S	M

S – Strong

M – Medium

L - Lo

Semester III Research Project
Course Code: PW20P5

Hours /Week	Credits	Total Hours	Marks
6	4	90	100

Objectives

1. To gain knowledge towards research design and data collection.
2. To enable students to define research problem, analyses data and interpret results.

Course Outcome

Cos	Upon completion of this course the students will be able to :	PSO Addressed	CL
CO-1	define the research problem	3	R
CO-2	review the concepts, theories and formulate hypothesis	3	U
CO-3	formulate the research design	3	C
CO-4	understand the methods of data collection and collect the data	3	U
CO-5	analyse the collected data with the statistical tools, interpret it and summarize the findings	3	An

Project framework

I. The project format should be in:

- Font - Times New Roman
- Heading - Font size 14 (Bold) - Uppercase
- Sub headings - Font size 12 (Bold) – Lowercase; should benumbered. (Eg: Introduction 1; Subheading 1.1; 1.2)
- Text, the content of the project – Font size -12 (Normal).

II. Project must be completed withsin the stipulated time.

III. Submission of project:

- one soft copy (PDF format in CD)
- Three hard copies (soft binding) duly signed and endorsed by the Supervisor and the Head.

I. Initial Pages - in the following sequence

- i. Title Page
- ii. Certificate from the Supervisor
- iii. Declaration by the candidate endorsed by the Supervisor and HOD.
- iv. Acknowledgement (within one page - signed by the candidate).
- v. Table of Contents

II. Main body of the project

- i. Introduction
- ii. Review of Literature
- iii. Methodology
- iv. Analysis and Interpretation
- iv. Findings and suggestion
- v. Summary
- vi. vii. Bibliography

SEMESTER III
Practical IV- Concurrent Field Work and Study Tour

Prerequisites: Basic Understanding of Non-Governmental Organizations

Learning Objectives

1. To Understand different fields/settings of Social Work practice
2. To Understand basic skills required to practice Social Work
3. To demonstrate Competencies to face challenging tasks in the field from a social work perspective
4. To identify the challenges of Individuals, groups and communities from a Macro and Meso perspective

Course Outcomes

On the successful completion of the course, student will be able:	
CO1: To integrate the classroom learning with field practice - the knowledge related to different field settings- establishment of NGO'S and its work with the beneficiaries	K1
CO2 : To understand the application of different skills related to case work, Group work and other methods of Social Work	K1
CO3: To realize one's development of self and conduct oneself professionally in the field	K2
CO4: To apply and practice skills acquired in the process of learning in handling various types of clients	K3
CO5: To assess the concept of field learning and learn about working in different settings	K5
CO6: To apply social work competencies to resolve Social problems	K3

Units	Contents	No. of Hours
I	Organizational Profile: History of the Agency, Vision, mission, Organization Chart, funding resources, different types of beneficiaries, its work in the field, networking agencies	21
II	Various Methods of Social Work – Skills required in the practice of Case work, Group Work, community organization and Social Research, Assessment of the community profile	21
III	Specific Areas of work of the Agency – Its expertise in the area of work, staff resources, and locations of work, networking and challenges faced	21
IV	Services provided by the agency to the beneficiaries- Follow up and termination of services, adherence to professional ethics, Documentation and Report presentation	21
V	Social Legislation: Legislations applicable to the Organization, Legislations for women and children	21

Semester IV

Major Core - Psychological Counselling: Theory and Practice Course Code:

PW2041

Hours / Week	Credits	Total Hours	Marks
5	4	60	100

Objectives:

1. To impart knowledge of effective Counselling Techniques.
2. To train students to be an efficient Counsellor.

Course Outcome

Co No.	Upon completion of this course, students will be able to	PSO addressed	CL
Co-1	Recall the concepts and objectives of counselling.	PSO-3	R
Co-2	Understand the methods and techniques of counseling and identify the problems and limitations of counselling.	PSO-6	U
Co-3	Discuss the importance of various theories in counseling.	PSO-6	U
Co-4	Apply the skills of counselling in various settings.	PSO-8	Ap
Co-5	Develop an understanding of Disaster victims.	PSO-6	An
Co-6	Formulate various disaster management strategies from counseling techniques.	PSO-6	C
Co-7	Analyze the ethics and models of guidance.	PSO-6	An
Co-8	Distinguish the counselling and guidance settings	PSO-6	An

Unit:I

Counselling: Definition, Concepts, Objectives, Needs, Principles, Process, Skills, Techniques, Problems and Limitations of Counselling. Types of Counselling – Family, Group, Individual, Marital, Student, Geriatric. Counselling Relationship

Unit:II

Theories and Therapies: Psychoanalytic Theory, Adlerian Theory, Client Centered Theory, Behaviour Modification Theory, Rational Emotive therapy, Gestalt Theory, Reality Therapy and Transactional Analysis

Unit:III

Counselling Practice in various Groups and Settings:

Counselling in Groups – T Groups, Encounter groups, Support groups, Psycho educational groups and Psychotherapy groups. Counselling center–Family court, VCTC, ICTC, Family center, Palliative care center, Industrial center. Counseling with special Groups: Children, Youth, Aged and differently abled. Career Counselling with Adolescents.

Unit:IV

Psycho social support in Crisis and Trauma: Reactions subsequent to Disaster (Mental Health Aspects, Emotional Reactions), Shock, Vigilance, Despair, Crying, Numbness, Guilt and Relieving. Basic Techniques of Counselling- Ventilation, Empathy, Active Listening, Social Support, Externalization of Interest, Valuation of Relaxation and Recreation and Spirituality. Crisis and Trauma counselling – Resilience and Psychological first aid; Supportive counselling with PLHIV, TB patients, Infertility Counselling, Sex counselling, Bereavement counselling, Counselling in disaster, Counselling against suicidal thoughts and Community counselling.

Unit:V

Counselling as a Profession: Counsellor as a Professional; Ethical standards in Counselling; Research; Relevance of Counselling as a Social work practice; Role of professional social worker in counselling field, FCC in counseling profession; Do's and Don'ts in Counselling

Reference Books:

1. Francis J. Turner,(1996) Social Work Treatment-Interlocking Theoretical approaches,(4th Edition) New York,.The FREE press, A division of Simon & Schuster Inc.
2. John Antony.D,(2006)Mental Disorders Encountered in Counselling - A textbook of clinical psychology Based on Diagnostic and statistical manual of mental disorders,(2nd Edition) Dindugal, Tamilnadu, Anugraha publications.
3. Lewis E.Patterson,Elizabeth Reynolds Welfel,(2001) The counseling process,(5th Edition)Cleveland state university, Wadsworth, Thomson Learning pub.
4. Feltham. C & Horton. I (2000) Handbook of Counselling and Psychotherapy, (2nd Edition) London: Sage Publication.
5. Nelson - Jones, R. (1995). The Theory and Practice of Counselling, (2nd Edition), London : Cassell.

Semester IV
NGO MANAGEMENT
Sub Code: PW1441

Number of Hours per Week	Number of Credit	Total Numbr of Hours	Marks
6	5	135	100

Unit- I

Introduction to NGOs in India: Concept and characteristics, types of NGO, Role of NGOs in National development, History of NGOs in India.

Unit- II

NGO formation and management: Legal requirements, registration procedure under Tamil Nadu Societies Registration Act 1975, Indian Trust 1882, companies Act 1956. Tax regulation concerning NGOs: Specific tax exemption (section 12A, section 35AC, section 80G and 80GG of Income Tax Act). Foreign contribution – legal regulations (Foreign Contribution Regulation Act)

Unit –III

Introduction to project management: concept, objective, principles, scope, importance and methodology. Project Formulation: Various steps, project proposal.

Unit- IV

Planning management and implementation project: Activity planning, network analysis, monitoring of development project, Management Information System, Project Evaluation; Methods of project planning- Programme Evaluation Review Technique(PERT) and Critical Path Method(CPM) and Logical frame Analysis(LFA), Base line survey.

Unit –V

Resource Mobilization: Techniques of fund raising; Documentation, Record keeping, Self assessment and accreditation methods.

References:

1. Bhose, SCR Joel: NGOs and rural development- theory and practice, concept, publishibg company 2003
 2. Chowdhrypaul: social welfare administration, Atma Ram and sons, Delhi, 1979
 3. Chowdhrypaul: Voluntary social welfare in India, streling publications, New Delhi 1979
 4. Banerji: P{principles of management chad and co, Delhi 1985
- Holvingsworth A Thomas: RTeading in Basic Management W.B. Sanndet co&Gidgetts
Richardm,Philandelphia, 1975

Semester IV

Major Elective - Psychiatric Social Work Course Code:

PW2043

Hours / Week	Credits	Total Hours	Marks
5	4	60	100

Objectives:

1. To impart knowledge on the importance of Psychiatric Social Work.
2. To train the students to practice Psychiatric Social Work Effectively

Course Outcome

Co No.	Upon completion of this course, students will be able to	PSO addressed	CL
Co-1	Understand the history of psychiatric social work	PSO-6	U
Co-2	Interpret the major therapeutic approaches of intervention and rehabilitation.	PSO-6	U
Co-3	Apply the skills of working with different populations across a variety of settings.	PSO-6	Ap
Co-4	Understand the relevance and applicability of different approaches vis a vis emotional and interpersonal issues.	PSO-6	U
Co-5	Create the community mental health programme for high risk group.	PSO-6	C

Unit:I

Psychiatric Social Work: Definition, History, Scope, Characteristic and Importance of psychiatric social work. Community Psychiatry: History, Principles and Intervention.

Unit:II

Psychiatric Social work in various settings: Psychiatric Social Work as a Primary Setting- Psychiatric social work intervention in Various Settings- De-addiction centers, mental health centers, Educational centers, Medical centers, Geriatric care centers, Correctional centers, Special school, Half way homes, day care centers, Child Guidance clinic, Suicide prevention. Admission and Discharge procedures in Psychiatric hospital: Voluntary and Involuntary Admission

Unit:III

Psychiatric Therapies: Individual and Group Psycho Therapies, Conjoint Therapy, Organic Therapy- Medication, Electro Convulsive Therapy (ECT), Milieu Therapy, Occupational Therapy, Cognitive Behavioral Therapy (CBT), Exposure and Response Prevention (ERP), Logotherapy, NeuroLinguistic Programme (NLP), Recreational and Relaxation therapies. Psychiatric hospital as a Therapeutic Community

Unit:IV

Psychiatric Rehabilitation: Meaning, concept, definition, Principles of Rehabilitation, Intervention of psychiatric social worker in Rehabilitation- Assessment, Planning, Implementing and Evaluating Rehabilitation Services. Community intervention in Rehabilitation (Individual, family, groups, community); Types of Rehabilitation Centers

Unit:V

Community Mental Health Programme for High-Risk Groups: Post Partum Mothers, Children, Adolescents, Elderly, the mentally challenged, Alcoholic, Drug Dependence, Chronically Ill, families-in-distress, Disaster and Suicide victims. Prevalence of Mental Health problems among various groups

Reference Books:

1. Francis J. Turner, (1996) Social Work Treatment-Interlocking Theoretical approaches,(4th Edition) New York, The FREE press, A division of Simon & Schuster Inc.
2. Sekar.k, Parthasarathy, Muralidhar, Chandrasekar Rao,(2007) Handbook of Psychiatric Social Work,(1st Edition) Bangalore,National Institute of Mental Health and Neuro Science.
3. Dr.Ramakrishanan.K, Dr.Arun Kumar.N, (2010) Psychiatry Made Easy, (1st Edition) Trichy ,ATHMA Institute of Mental Health and Social Science.
4. Purnima N Mane,(1990) Setting in Child Guidance's Clinic,(1st Edition)Mumbai ,Tata Institute of Social Service.
5. Purnima N Mane, Katy and Gandevia, (1993) Mental Health in India, (2nd Edition) Mumbai, Tata Institute of Social Sciences.

Semester III
DEVELOPMENT COMMUNICATION
Sub Code: PW1434

Number of Hours per Week	Number of Credit	Total Number of Hours	Marks
6	4	90	100

Objectives:

- To enrich the students about the need of communication in Community Development
- To make aware among students about the relevance of communication to the mass.

Unit I

Communication: Definition, Need, Principle, Scope, Approaches and Problems. Communication Process- Formal and Informal Communication.

(18 Hours)

Unit II

Communication in Professional Social Work: Functions, Principles and Goals Communication in Problem Solving Situation- Individual, Group and Community.

(18 Hours)

Unit III

Interpersonal and Intra Personal Communication- Person to Person, Person to Group and Person to Masses. Building Effective Relationship- Johari Window, Transactional Analysis, Communication to a Person- Conversation, Interview, Letters and Body Language. Communication to a group- Speech, Video Tapes, Role Play, Puppetry, Folk, Mimes, Songs, Dramas and Street Theatre.

(18 Hours)

Unit IV

Communication to Masses- Mass Media- Films (types)-Documentary, Art, Commercial, Educational, Religious- its Impact. Electronic Media- Television-its effect on Indian Society.

(18 Hours)

Unit V

The Influence of Mass Media and Social Change; Mass Media in the process of Social Development in the areas of Family, women Children and youth. The role of Mass Media in National Integration.

Reference:

1. Kuppasamy K.: Communication for Social Development in India, Bombay, Media Promotes
2. Bannerjee S. : Family Planning Communication- A Critique of Indian Experience, New Delhi.
3. Frank & Carl : Speech Communication- Concepts and Behaviour, New York, Holt Rinehart.
4. Agree K. : Mass Media in a free society, New Delhi, Oxford, IBH
5. Agree K. et. al.: Introduction to Mass Communication, New Delhi, Oxford, IBH.

Major Elective - Hospital Administration Course Code:

PW2045

Hours / Week	Credits	Total Hours	Marks
5	4	60	100

Objectives:

1. To impart knowledge of hospital administration.
2. To train students to be an efficient hospital administrator.

Course Outcome

Co No.	Upon completion of this course, students will be able to	PSO addressed	CL
Co-1	Understand the meaning –evolution from charity to modern hospital and classification of hospital.	PSO-7	U
Co-2	Interpret the hospital administration-concept, principles and hospital administrator-role, functions and duties	PSO-7	U
Co-3	Understand human resource planning: Methods and techniques	PSO-7	U
Co-4	Discuss the counselling-Training and development of various categories and uses of computers in hospital.	PSO-7	Re
Co-5	Analyze hospital organization and role of hospital in the health care delivery system.	PSO-7	An
Co-6	Understand the quality assurance in hospital services	PSO-7	U
Co-7	Understand the laws pertaining to hospital	PSO-7	U

Unit:I

Hospital as a System: Hospital- Meaning, Evolution from charity to modern hospital, Classification. Hospital Administration-concept, definition, general principles, importance, functions, patterns and standards

Unit:II

Human Resource Planning: Human Resource Planning : Methods and techniques-recruitment, selection, induction, placement, performance appraisal, career planning and counseling. Training and development of various categories. Uses of Technology in hospital

Unit: III

Organization of Hospital Administration: The governing boards-The Department organization-The Hospital auxiliary-Role of hospital in the health care delivery system. Corporatization of hospitals

Unit: IV

Quality Assurance in Hospital services: General Consideration-Setting the standard and associated problems - Improving the quality of hospital services. National Accreditation Board for Hospitals and Healthcare Providers (NABH)

Unit: V

Laws pertaining to hospital:

The Employees Provident Fund Act 1952, The Employees' Pension Scheme 1995, Employees Deposit Linked Insurance Scheme 1976, The Employees State Insurance Act 1948, The Health Insurance Policy (Both Government and Private) – Issues and Challenges.

Reference Books:

1. McGibbon, (1952) Principles of Hospital Administration, (2nd edition) Putnam, The University of California.
2. Arya P. and Gupta R.P (1989), Human Resource and Accounting, (3rd Edition) Delhi, Deep and Deep.
3. Goel, SL and Kumar.R (1990) Hospital Administration and Management, (2nd Edition), Delhi, Kalinga.
4. Mathur (1990), HRD Strategies, approaches and experiences, (1st Edition) Jaipur, Assistant publishers.

SEMESTER IV
Practical VI- Concurrent Field Work

Prerequisites: Basic Understanding of Non-Governmental Organizations

Learning Objectives

1. To Understand different fields/settings of Social Work practice
2. To Understand basic skills required to practice Social Work
3. To demonstrate Competencies to face challenging tasks in the field from a social work perspective
4. To identify the challenges of Individuals, groups and communities from a Macro and Meso perspective

Course Outcomes

On the successful completion of the course, student will be able:	
CO1: To integrate the classroom learning with field practice - the knowledge related to different field settings- establishment of NGO'S and its work with the beneficiaries	K ¹
CO2 : To understand the application of different skills related to case work, Group work and other methods of Social Work	K1
CO3: To realize one's development of self and conduct oneself professionally in the field	K2
CO4: To apply and practice skills acquired in the process of learning in handling various types of clients	K3
CO5: To assess the concept of field learning and learn about working in different settings	K5
CO6: To apply social work competencies to resolve Social problems	K3

Units	Contents	No. of Hours
I	Organizational Profile: History of the Agency, Vision, mission, Organization Chart, funding resources, different types of beneficiaries, its work in the field, networking agencies	21
II	Various Methods of Social Work – Skills required in the practice of Case work, Group Work, community organization and Social Research, Assessment of the community profile	21
III	Specific Areas of work of the Agency – Its expertise in the area of work, staff resources, and locations of work, networking and challenges faced	21
IV	Services provided by the agency to the beneficiaries- Follow up and termination of services, adherence to professional ethics, Documentation and Report presentation	21
V	Social Legislation: Legislations applicable to the Organization, Legislations for women and children	21

Semester IV
BLOCK FIELD WORK TRAINING

Learning Objectives

1. To develop enhanced practice skills and integrate learning.
2. To practice and gain greater understanding of reality situations through involvement in day to day work.
3. To enhance awareness of self in the role of professional social worker in the respective field.
4. To utilize the professional knowledge and skills in the respective field.

Course Outcomes

On the successful completion of the course, student will be able:

CO1: To explain the competencies required for practicing social work methods

CO2: To evaluate challenges faced by clients and formulate social work intervention strategies based on specialization settings

CO3: To demonstrate professional skills during on-the-job training

CO4: To develop professional competence by adhering to professional standards

CO5 : To take initiative in the Block Field for the development of the Institution / Organization..

CO 6 : To prepare a module and report for the Block Field Work.

SYLLABUS

PHASE – I : Identification of Organization

- The objectives of Block placements are explained.
- The agency for the placement has to be finalized appropriately before the end of the IV semester.
- In consensus with the specialization course teachers the student will identify the right organization for one month block placement

PHASE – II : Approval for the Organization

- Approaching the organization and getting Confirmation for block Placement with a formal Confirmation letter from the Organization.
- Submission of Letter of induction to the respective guide.

PHASE – III : Induction and Training

- Induction of trainees in the organization with a formal orientation by the organization.
- The trainee will work in the organization for 30 working days.
- The day today supervision will be done at the agency/organization.
- Submission of weekly reports (Learning & Observations) along with daily time sheets

PHASE – IV : Termination

- Monitoring the performance of the student will be done at the organization
- Submission of letter of completion from the organization duly signed by the authorities will besubmitted

PHASE – V : Evaluation and Report Preparation

- After the Completion of training, the process of evaluation is executed based on the performance ofthe students through the submitted weekly Reports.
- After the completion of the block placement the student has to submit a consolidated report of theactivities undertaken and the experiences gained during the training period.

	Content addressed with Local Needs
	Content addressed with National Needs
	Content addressed with Regional Needs
	Content addressed with Global Needs